

STEPHENS CITY FAMILY DENTISTRY  
Young H. Lim D.D.S. P.C. Richard L. Taliaferro D.D.S. Dong S. Park D.D.S.

175 Warrior Drive  
Stephens City, Virginia 22655

Telephone (540) 869-2600  
Fax: (540) 869-7948

## PATIENT INFORMATION

**PATIENT'S NAME:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**Child Name:** \_\_\_\_\_ **D.O.B.:** \_\_\_\_\_ **Child Name:** \_\_\_\_\_ **D.O.B.:** \_\_\_\_\_

**Child Name:** \_\_\_\_\_ **D.O.B.:** \_\_\_\_\_ **Child Name:** \_\_\_\_\_ **D.O.B.:** \_\_\_\_\_

**SOCIAL SECURITY #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**MAILING ADDRESS:**

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If other than home location: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**CONTACT INFORMATION:**

Home phone #: \_\_\_\_\_ Cell phone #: \_\_\_\_\_ Work phone #: \_\_\_\_\_

**EMERGENCY CONTACT** Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

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***How did you hear about our Practice?***  
***We would love to know who to thank for welcoming you as a patient!***

\_\_\_\_\_

**DENTAL INSURANCE:** *If you have dental insurance, please provide the following information, and present your Dental Insurance CARD to RECEPTIONIST in order that we may file for today's claim.*

**\*\* PRIMARY** Dental Insurance Company: \_\_\_\_\_

Ins. Company Address: \_\_\_\_\_ Phone # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_ FAX: \_\_\_\_\_

**Policy Subscriber**: (policy is under this person's name): ID #: \_\_\_\_\_

Name: \_\_\_\_\_ D.O.B.: \_\_\_\_\_ SS #: \_\_\_\_\_

Employer providing insurance: \_\_\_\_\_ Group #: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Patient Name:

Birth Date:

Date Created:

Although dental personnel primarily treat the area in and around your mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, could have an important interrelationship with the dentistry you will receive. Thank you for answering the following questions.

Are you under a physician's care now?  Yes  No If yes \_\_\_\_\_

Have you ever been hospitalized or had a major operation?  Yes  No If yes \_\_\_\_\_

Have you ever had a serious head or neck injury?  Yes  No If yes \_\_\_\_\_

Are you taking any medications, pills, or drugs?  Yes  No If yes \_\_\_\_\_

Do you take, or have you taken, Phen-Fen or Redux?  Yes  No If yes \_\_\_\_\_

Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates?  Yes  No If yes \_\_\_\_\_

Are you on a special diet?  Yes  No

Do you use tobacco?  Yes  No

Do you use controlled substances?  Yes  No If yes \_\_\_\_\_

Women: Are you...

Pregnant/Trying to get pregnant?

Nursing?

Taking oral contraceptives?

Are you allergic to any of the following?

Aspirin

Penicillin

Codeine

Acrylic

Metal

Latex

Sulfa Drugs

Local Anesthetics

Other?

If yes \_\_\_\_\_

Do you have, or have you had, any of the following?

|                                                                                 |                                                                              |                                                                          |                                                                               |
|---------------------------------------------------------------------------------|------------------------------------------------------------------------------|--------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| AIDS/HIV Positive <input checked="" type="radio"/> Yes <input type="radio"/> No | Cortisone Medicine <input type="radio"/> Yes <input type="radio"/> No        | Hemophilia <input type="radio"/> Yes <input type="radio"/> No            | Radiation Treatments <input type="radio"/> Yes <input type="radio"/> No       |
| Alzheimer's Disease <input type="radio"/> Yes <input type="radio"/> No          | Diabetes <input type="radio"/> Yes <input type="radio"/> No                  | Hepatitis A <input type="radio"/> Yes <input type="radio"/> No           | Recent Weight Loss <input type="radio"/> Yes <input type="radio"/> No         |
| Anaphylaxis <input type="radio"/> Yes <input type="radio"/> No                  | Drug Addiction <input type="radio"/> Yes <input type="radio"/> No            | Hepatitis B or C <input type="radio"/> Yes <input type="radio"/> No      | Renal Dialysis <input type="radio"/> Yes <input type="radio"/> No             |
| Anemia <input type="radio"/> Yes <input type="radio"/> No                       | Easily Winded <input type="radio"/> Yes <input type="radio"/> No             | Herpes <input type="radio"/> Yes <input type="radio"/> No                | Rheumatic Fever <input type="radio"/> Yes <input type="radio"/> No            |
| Angina <input type="radio"/> Yes <input type="radio"/> No                       | Emphysema <input type="radio"/> Yes <input type="radio"/> No                 | High Blood Pressure <input type="radio"/> Yes <input type="radio"/> No   | Rheumatism <input type="radio"/> Yes <input type="radio"/> No                 |
| Arthritis/Gout <input type="radio"/> Yes <input type="radio"/> No               | Epilepsy or Seizures <input type="radio"/> Yes <input type="radio"/> No      | High Cholesterol <input type="radio"/> Yes <input type="radio"/> No      | Scarlet Fever <input type="radio"/> Yes <input type="radio"/> No              |
| Artificial Heart Valve <input type="radio"/> Yes <input type="radio"/> No       | Excessive Bleeding <input type="radio"/> Yes <input type="radio"/> No        | Hives or Rash <input type="radio"/> Yes <input type="radio"/> No         | Shingles <input type="radio"/> Yes <input type="radio"/> No                   |
| Artificial Joint <input type="radio"/> Yes <input type="radio"/> No             | Excessive Thirst <input type="radio"/> Yes <input type="radio"/> No          | Hypoglycemia <input type="radio"/> Yes <input type="radio"/> No          | Sickle Cell Disease <input type="radio"/> Yes <input type="radio"/> No        |
| Asthma <input type="radio"/> Yes <input type="radio"/> No                       | Fainting Spells/Dizziness <input type="radio"/> Yes <input type="radio"/> No | Irregular Heartbeat <input type="radio"/> Yes <input type="radio"/> No   | Sinus Trouble <input type="radio"/> Yes <input type="radio"/> No              |
| Blood Disease <input type="radio"/> Yes <input type="radio"/> No                | Frequent Cough <input type="radio"/> Yes <input type="radio"/> No            | Kidney Problems <input type="radio"/> Yes <input type="radio"/> No       | Spina Bifida <input type="radio"/> Yes <input type="radio"/> No               |
| Blood Transfusion <input type="radio"/> Yes <input type="radio"/> No            | Frequent Diarrhea <input type="radio"/> Yes <input type="radio"/> No         | Leukemia <input type="radio"/> Yes <input type="radio"/> No              | Stomach/Intestinal Disease <input type="radio"/> Yes <input type="radio"/> No |
| Breathing Problems <input type="radio"/> Yes <input type="radio"/> No           | Frequent Headaches <input type="radio"/> Yes <input type="radio"/> No        | Liver Disease <input type="radio"/> Yes <input type="radio"/> No         | Stroke <input type="radio"/> Yes <input type="radio"/> No                     |
| Bruise Easily <input type="radio"/> Yes <input type="radio"/> No                | Genital Herpes <input type="radio"/> Yes <input type="radio"/> No            | Low Blood Pressure <input type="radio"/> Yes <input type="radio"/> No    | Swelling of Limbs <input type="radio"/> Yes <input type="radio"/> No          |
| Cancer <input type="radio"/> Yes <input type="radio"/> No                       | Glaucoma <input type="radio"/> Yes <input type="radio"/> No                  | Lung Disease <input type="radio"/> Yes <input type="radio"/> No          | Thyroid Disease <input type="radio"/> Yes <input type="radio"/> No            |
| Chemotherapy <input type="radio"/> Yes <input type="radio"/> No                 | Hay Fever <input type="radio"/> Yes <input type="radio"/> No                 | Mitral Valve Prolapse <input type="radio"/> Yes <input type="radio"/> No | Tonsillitis <input type="radio"/> Yes <input type="radio"/> No                |
| Chest Pains <input type="radio"/> Yes <input type="radio"/> No                  | Heart Attack/Failure <input type="radio"/> Yes <input type="radio"/> No      | Osteoporosis <input type="radio"/> Yes <input type="radio"/> No          | Tuberculosis <input type="radio"/> Yes <input type="radio"/> No               |
| Cold Sores/Fever Blisters <input type="radio"/> Yes <input type="radio"/> No    | Heart Murmur <input type="radio"/> Yes <input type="radio"/> No              | Pain in Jaw Joints <input type="radio"/> Yes <input type="radio"/> No    | Tumors or Growths <input type="radio"/> Yes <input type="radio"/> No          |
| Congenital Heart Disorder <input type="radio"/> Yes <input type="radio"/> No    | Heart Pacemaker <input type="radio"/> Yes <input type="radio"/> No           | Parathyroid Disease <input type="radio"/> Yes <input type="radio"/> No   | Ulcers <input type="radio"/> Yes <input type="radio"/> No                     |
| Convulsions <input type="radio"/> Yes <input type="radio"/> No                  | Heart Trouble/Disease <input type="radio"/> Yes <input type="radio"/> No     | Psychiatric Care <input type="radio"/> Yes <input type="radio"/> No      | Venereal Disease <input type="radio"/> Yes <input type="radio"/> No           |
|                                                                                 |                                                                              |                                                                          | Yellow Jaundice <input type="radio"/> Yes <input type="radio"/> No            |

Have you ever had any serious illness not listed above?  Yes  No If yes \_\_\_\_\_

Comments:

\_\_\_\_\_

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

Signature of Patient, Parent or Guardian:

X

Date: \_\_\_\_\_

## STEPHENS CITY FAMILY DENTISTRY

Young Lim, D.D.S. P.C. Richard L. Taliaferro, D.D.S. P.C. Dong S. Park D.D.S.

175 Warrior Dr. Stephens City, Virginia 22655

Telephone (540) 869-2600

### DENTAL INSURANCE and YOUR ACCOUNT

As a courtesy to our patients, we file claims electronically, however, because insurance plans are different, we have listed some guidelines that may apply:

1. We are not listed as a Preferred Provider with any insurance company except **Delta Dental Premier** and some **Cigna** plans; however as a courtesy, we do file your claims with your insurance company.
  - a. If your insurance company pays our office directly, you will be responsible for payment of *your portion* at the time of service.
  - b. If your insurance company pays the subscriber directly, you will be responsible for the *full payment* at the time of service.
  - c. You may want to check with your insurance company to see if they have a list of "in-plan" providers that will afford you maximum benefits for your plan.
  
2. You are responsible for tracking your claim through an EOB (Explanation of Benefits) which is sent to you by your insurance company.
  - a. Within **30 days** if you have not received an EOB from your insurance company, you need to contact them to determine the status of your claim.
  - b. If your insurance company hasn't received a claim from us, you need to call them to verify pertinent information:
    - *mailing address* for submitting claims
    - *name & phone number* of person with whom you spoke.
  - c. Inform our office with correct information if a new claim needs to be filed.

If your balance is not cleared in 60 days:

- Any scheduled appointments for you and your family will be canceled.
- You will be terminated as a patient with our office.
- Your account will be turned over to a collection agency.

If you have any questions regarding this policy, please contact our office at (540)869-2600.

\_\_\_\_\_  
Patient's Signature

\_\_\_\_\_  
Date

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**CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION**

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**TO THE PATIENT - PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY**

**Purpose of Consent:** By Signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of our protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

**Young H. Lim, D.D.S. P.C. ,Richard L. Taliaferro, D.D.S., Dong S. Park D.D.S.**  
**(540) 869-2600**  
**175 Warrior Drive Stephens City, VA 22655-0819**

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this consent will not affect any action we took in reliance on this Consent before we receive your revocation, and that we may decline to treat you or to continue treating you if you revoke this consent.

I have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities, and health care operations.

**Name of Patient or Guardian and Dependents:** \_\_\_\_\_

**YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT.**  
**PERMISSION TO CONTACT**

I hereby give my permission to the following individuals to contact, or be contacted by, Stephens City Family Dentistry regarding details of my account or patient information status (i.e. parents who are Subscribers of Dental Insurance on which I am covered).

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship to patient

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship to patient

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

## FINANCIAL AGREEMENT

Patient portion will be collected at the time of service. A finance charge will apply and computed by a "Periodic Rate" of 1 ½% per month (or a minimum of 50 cents on balances under \$5.00) which is an ANNUAL PERCENTAGE RATE of 18% that will apply to the previous balance without deducting current payments and/or credits appearing on any given charge sale. Upon default in the payment of any installments, including charges for broken appointments or returned checks for non-sufficient funds, the above rate will be charged on the unpaid balance at 1-1/2% per month until the delinquency is paid.

Patient(s) further agree to pay any and all collection fees incurred and legal expenses, including but not limited to collection agency and attorney fees, all court related costs, service and filing fees, interrogatory and garnishment fees as well as any interest that may be adjudicated for the collection of past due debt on accounts with this provider. I understand that I am ultimately responsible for the payment of this bill, regardless of insurance allowance and payments.

Stephens City Family Dentistry is considered an out of Network, non-participating provider for all insurance companies, excluding Delta Dental Premier and some Cigna policies. Stephens City Family Dentistry will file all insurance claims for you as a courtesy.

\*\*I know that after 30 days, whether or not insurance has paid, I am responsible for the total balance due on my account. I understand that Stephens City Family Dentistry reserves the right to dismiss me as a patient for reasons of non-payment.

## PATIENT'S AUTHORIZATION

I hereby authorize Young H. Lim D.D.S. P.C., Richard L. Taliaferro D.D.S. or Dong S. Park D.D.S. (Stephens City Family Dentistry) to apply for benefits on my behalf for his covered services rendered and request that payments from my insurance company be made directly to Young H. Lim D.D.S. P.C., Richard L. Taliaferro D.D.S., or Dong S. Park D.D.S. (Stephens City Family Dentistry). I certify that the information I have reported with regard to my insurance coverage is correct and further authorize the release of any necessary information, including medical information for this or any related claim, to Stephens City Family Dentistry. I permit a copy of this authorization to be used in place of the original. This authorization may be revoked by either myself or Stephens City Family Dentistry at any time in writing.

Dependents: \_\_\_\_\_

Signature: \_\_\_\_\_

The patient is entitled to a copy of this information and agreement form, if desired.

**There is a \$67.00 for missed appointments without 24 hour notice.**